

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING FEBRUARY 1, 2016

The Howard County Board of Commissioners met in Regular Session on Monday, February 1, 2016 at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan D. Wilson, and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance, and Vice President Moore offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the January 19, 2016 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

COUNTY ASSESSOR DEPARTMENT:

County Assessor Mindy Heady submitted the names of Ms. Virginia Baker (Democrat) and Ms. Ann Harrigan (Republican) as a recommendation to the Board of Commissioners for their appointments to the Property Tax Assessment Board of Appeals (PTABOA). A motion was made by Mr. Moore to take the recommendation of the County Assessor and re-appoint Ms. Virginia Baker and Ms. Ann Harrigan to the Property Tax Assessment Board of Appeals. The motion was seconded by Mr. Bray and carried.

HEALTH DEPARTMENT:

Immunization Coordinator Nurse Karen Long submitted a request to purchase vaccine for the fall 2016 employee and family flu shots. For fall, 2015, three hundred fifty (350) doses were ordered; two hundred eighty-one (281) doses were administered. Ms. Long is suggesting that the County order three hundred twenty (320) doses for the 2016-2017 flu season for the amount of \$5,120.00. Ms. Long also informed the Commissioners of a CDC advisory from this morning, stating that the Flu virus is rampant throughout the country. More cases are being diagnosed in Indiana, resulting in several deaths from the H1N1 strain, which was covered in the 2015-2016 vaccine. Ms. Long would like to offer the remaining sixty (60) doses of the flu vaccine to county employees and their family members, one more time. A motion was made by Mr. Bray to approve the purchase of three hundred twenty (320) flu vaccine doses for the 2016-2017 flu season, in the amount of \$5,120.00. The motion was seconded by Mr. Moore and carried.

In answer to Mr. Wyman's question, Ms. Long gave a brief update on the mosquito transmitted Zika virus that is found in many Central and South American countries. It is especially dangerous to pregnant women. A list of countries that have a travel alert is available in the Health Department Office.

TREASURER:

Howard County Treasurer Ann Wells submitted a Letter of Authorization between Howard County and Manatron, Inc. (Thomson Reuters), for the billing, printing, and mailing of the 2015 pay 2016 property taxes for Howard County. County Attorney Larry Murrell has reviewed and approved the agreement. The amount is \$13,884.00 plus the cost of the postage, the same as in 2015. A motion was made by Mr. Moore, seconded by Mr. Bray, and carried to approve the Letter of Authorization with Manatron Inc. (Thomson Reuters) for the 2016 tax billing.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims, payable February 5 and 12, 2016, in the amount of \$366,276.46 each, were approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims, payable today, in the amount of \$920,976.45 were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

3. **Early Pay Claim:** Ms. Lake submitted an early pay claim to the Greater Kokomo Economic Development Alliance, in the amount of \$5,000.00, for the Small Business Grant for American Dream. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the payment of the \$5,000.00 claim to the Greater Kokomo Economic Development Alliance.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **P-25 Radio Project:** Mr. Murrell submitted a Communication System Agreement with J & K Communications for the purchase of the project infrastructure, in the amount of \$2,286,503.46. Also submitted was an MOU with J & K agreeing to the timetable and process for the purchase radios, and the maintenance agreement. A motion was made by Mr. Moore, with respect to the emergency radio system project (P-25), to accept the Proposal submitted by J & K Communications, Inc., on March 2, 2015, finalized through discussions and negotiations regarding the terms of a purchase agreement as follows:

A. Communication System Agreement with J & K dated January 25, 2016, agreeing to purchase project infrastructure for the contract price of \$2,286,503.46; and

B. Memorandum of Understanding with J & K dated January 25, 2016, agreeing to a timetable and process for the purchase of (i) subscriber units and associated equipment and (ii) an extended maintenance service agreement for the infrastructure.

I further move that the Board ratify and confirm President Wyman's execution of the CSA and MOU on January 25, 2016, under Board Rule No. 3 pertaining to the execution of time-sensitive documents. President Wyman vacated the chair in order to second the motion and the motion carried with two (2) aye votes. Commissioner Bray abstained from the vote.

President Wyman gave comment concerning the project and thanked those involved with the bid process, the grant application process, and working with the fire departments.

2. **Proposed Vote Centers and Equipment:** Mr. Murrell is working with the Clerk's Office and the Election Board in the consideration of using Vote Centers and purchasing the equipment needed to implement them. Currently, he is working through the process of holding special meetings (Public Hearings) for the Board of Commissioners, County Council and Election Board. There is a Special Meeting of the Election Board, today, at 5:00 p.m. Mr. Murrell is proposing that the Board of Commissioners set a special meeting on Thursday, March 3rd, to commence after the 4:00 p.m. Election Board meeting, in Room 338 of the Administration Center. This will be the final global meeting of the Election Board, Board of Commissioners, and County Council. A motion was made by Mr. Moore, seconded by Mr. Bray, and carried to set a Special Session of the Board of Commissioners at 4:00 p.m. on Thursday, March 3, 2016, in Room 338 of the Administration Center.

The sequence of the 4:00 meeting will be (1) Howard County Election Board; (2) Howard County Council; (3) Howard County Board of Commissioners.

There are no Commissioner Issues at this time.

*There being no further business to come before the Board of Commissioners
at this time, the meeting was adjourned at 4:26 p.m. on a
motion made by Mr. Moore, seconded by Mr. Bray and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting February 1, 2016